

Lone Peak Hospitality Glacier Under Canvas

Housekeeper/ Tender
West Glacier, MT



Company Biography

Glacier Under Canvas is located 7 miles from the breathtaking Glacier National Park in northwest Montana. The Glacier National Park area offers a lot of activities for outdoor enthusiasts who like hiking, biking, rafting, etc. Kalispell is an hour drive away so we are not near a large city. We are looking for outgoing individuals who are not afraid to get a little dirty and who are excited about spending their summer in a beautiful remote natural setting. Employees must be flexible and excited to work outdoors all season. We look forward to having you join our team! Please check out our website at www.glacierundercanvas.com.

Work and Pay Details

Position title: Housekeeper/ Tender

Hourly wage: \$8.05

Tips? No

Description of position:

Housekeeping duties will include, but are not limited to all aspects of cleaning camp tents, bathrooms, toilets, strip linens and make beds, sweep floors, dusting, vacuuming and other job duties as assigned.

Camp Tender job duties will include, but are not limited to tending the grounds, helping guests with luggage, cleaning public bathrooms, toilets, making camp fires, restocking firewood, assisting guests, and any other duties as assigned.

Housekeepers perform a combination of cleaning duties to maintain guest rooms and/or public hallway areas in a clean and orderly manner. Guest rooms may include: bedrooms, toilet/shower area, kitchen, living area, fireplace, and deck/porch. Job duties may include:

- Removing and collecting linens for laundering and transporting them to designated areas.
- Cleaning rugs, carpets, and upholstered furniture using vacuum cleaner.
- Dusting furniture and equipment.
- Emptying wastebaskets and cleaning them inside and out.
- Cleaning tiled floors with the use of brooms and mops.
- Using chemical-based products to clean tubs, sinks, countertops, mirrors, toilets, door panels and shower curtains.
- Replenishing trash bags, soaps, bathroom items, and other supplies.
- Transporting all trash and waste to disposal areas, as instructed.
- Cleaning wood burning stove and any additional appliances inside and out.
- Demonstrate a high level of customer service. Respond to and take appropriate action to resolve concerns and complaints of guests.
- Keep supervisor/manager informed of situations relating to facility operation, patron complaints or concerns, accidents, emergency situations, damages, and potential safety hazards.
- Attend departmental and team meetings as well as participate in all additional training courses.
- Perform all duties in a safe manner.
- Employees may be asked to move to different locations or job assignments within the property, as needed. Other duties may be assigned.

Employees must be flexible to do both job duties for Housekeeping and Camp Tender positions.

Housekeepers are paid by tent cleaned. Average cleaning time expected is 20 minutes per tent. Each tent cleaned pays \$6 and employees typically clean 12-15 tents per day. Hourly wage will be at least \$8.05 per hour, but may exceed this if tents are cleaned according to standards in a shorter period of time. If tents are cleaned up to standards at a rate of 3 tents per hour and 15 tents are assigned for the day. Employee will finish work in 5 hours and the pay is \$90, which is equivalent to \$18 per hour.

Specific qualifications required:

- Must be able to lift 30 lbs.
- Must be hard working and willing to work as a team to help out where needed.
- Due to the duties of this job, employees can't have allergies to cleaning chemicals or dirt/dust. Face masks may be provided, if needed.
- Must have the ability to read, write, and understand instructions given in the English language.
- Must have the ability to understand and respond to verbal instructions given in the English language.
- Housekeepers serve as a representative of our company and must display courtesy, respect, tact, and discretion in all interactions with other employees, owners, guests, and members of the local community.

Estimated weekly wage (incl. tips): \$280.00

Bonus: \$300.00

Conditions of bonus:

End of season bonus. Must work until agreed upon end date and complete the entire season with no disciplinary actions. Additionally housing must be left in clean condition with no damage upon end of season inspection.

Work and Pay Details			
Average hours for last year's students?	45 Hours	Maximum weekly hours allowed:	50 Hours
Minimum average number of hours?	35 Hours	Possibility of getting more than average hours:	Average
Students get the most hours in:	July and August	Students get the least hours in:	June and September
How often are students paid?	Every Two Weeks		
Do you pay overtime?	Yes	If yes, after how many hours per week do you pay overtime?	40 Hours
Does your company only operate weekends before or after specific dates?	No		
If yes, what are the dates?			
Position location:	10780 Old Highway 2 West Glacier MT 59913		

Other Job Details	
Minimum english level:	(4) Intermediate
Description of working conditions:	<ul style="list-style-type: none"> •Employees will be exposed to outdoor elements such as rain, cold temperatures, or high heat and humidity. •Working in canvas tents, walking outdoors, moving up and down, some light lifting. •All housekeepers will perform physical activities that require moving one's whole body, such as lifting, balancing, climbing, and stooping or bending at the knee to clean. •Housekeepers will be required to walk or stand for long periods of time, push or pull a linen cart (up to 100 lbs), lift up to 40 lbs on a repeated basis. •All housekeepers will be required to use chemical-based cleaners. •Housekeepers are required to work in small spaces such as shower and toilet areas. •Employees must be able to work continuously in an outdoor environment. •Employees may be moved to other work areas as needed.
Will job duties be different at the beginning of the season?	No
If yes, provide details of specific job duties:	

Uniform and Grooming Requirements			
Are students required to wear a uniform?	Yes	If yes, what is the cost of the uniform?	\$0.00
Are uniform laundry services available?	No	If yes, what is the cost of the laundry service?	\$0.00
Do students need to purchase specific clothing or footwear?	Yes		
Details of purchasing required clothing or footwear:	Employer provides uniform shirt and jacket that must be returned at the end of the season (available for purchase at end of season). Appropriate jeans, shorts, and close toed, comfortable, shoes for outdoors. More guidelines will be sent upon hire. We also recommend employees bring rain coat, jacket, and clothes appropriate for cold, wet, or hot weather.		
Do you have company grooming requirements?	Yes		
Details of company grooming requirements?	Well groomed with no extreme facial piercings or tattoos. Traditional hair colors only.		

Other Company Details			
Company hires couples?	No	Company hires groups of up to 4?	Yes
Drug test required?	No	Do students complete an additional application upon arrival?	No
Does your company issue completion certificates?	No	If requested, will you evaluate the student's performance?	Yes
Any additional company details?			

Training Information			
Is job training required?	Yes	Length of training:	1-2 weeks depending on employee
Are students paid during training?	Yes	Hourly pay rate during training:	\$8.05
How many hours per week are students likely to receive during training period?	35		
Any other details?	During training employees are paid per hour and not piecework.		

Worksite Location			
Worksite location:	10780 Old Highway 2 West Glacier MT 59913		
Nearest major city:	Kalispell, Montana	Worksite setting:	Remote/Rural
Nearest major airport:	Kalispell, MT (FCA)	Distance to nearest major airport:	40 miles
Additional worksite setting details:			

Standard Arrival Information	
Are students required to arrive or depart on specific dates?	No
Details of required arrival or departure dates:	
Mode of transportation: Employer will arrange pick-up	Students must arrive between these hours: 8am-10pm
Cost: \$0.00	
Other details:	
We must have 72 hour notification of arrival to arrange transportation. Option 1) Please fly into Kalispell (FCA).Option 2) Take the Amtrak train or bus into Whitefish, MT.	

After Hours Arrival Information	
General information: Stay overnight at hotel in Kalispell if needed.	
Name of accommodation: Aero Inn	Accommodation address: 1830 U.S. Highway 93 S, Kalispell, Mt
Cost per night: \$50.00	
Best way to travel from airport to overnight accommodation: Taxi, it is across the street from the airport.	

Social Security	
Are students required to apply for a social security card prior to arriving at worksite?	No
Will the company assist students with their social security application?	Yes
Assistance detail: Employer will assist with application at Social Security Office.	
Where is the nearest social security office? Kalispell, MT	Distance: 40 miles
How will students be paid until their social security card arrives?	Paycheck.

Housing Details	
Is housing provided? Yes	If not, will you assist students in finding housing? N/A
Are there affordable housing options in the area?	N/A
Housing options in the area:	N/A
Local housing resources:	N/A
Housing address: 114 Wisconsin Apt. 16 Whitefish MT 59937	
Is the student required to sign a separate housing contract?	No
Type of housing provided: Apartment	Number of students to a room: 2-3
Housing details: Worksite is in a remote location, so housing will be located in a nearby town. Employer will arrange for housing in a nearby town, up to 25 miles from worksite location. It will be an apartment with 2-3 students per room and will it cost no more than \$75 per week per student with a \$200 refundable deposit. As soon as apartment location and details are known that information will be distributed to all employees. Employer will provide a free shuttle to/from worksite.	
Do you offer co-ed housing?	No
Cost of housing - per week: 75.00	Includes utilities? Yes
Are housing costs deducted from paycheck?	Yes
Is a housing deposit required? Yes	Amount of housing deposit: \$200.00
Instructions for payment of housing deposit: Payment upon arrival or payroll deduction.	
Housing deposit due date:	Is deposit refundable? Yes
Conditions of deposit refund: Initial housing inspection will be done upon check-in. Upon check-out, at the end of the work agreement, an inspection will be done again. Costs for damages or cleaning will be taken from the housing deposit.	
How will deposit be refunded?	Separate check.
Are students required to live in provided housing upon arrival?	No
During their work stay, can students find alternate housing?	Yes
If yes, is there a penalty?	No

Transportation to/from Worksite	
Method of transportation to worksite: Employer shuttle	
Distance to worksite: Varies	Is worksite within walking distance of housing? No
Cost of public transportation to worksite: Not specified	
Details of public transportation to worksite:	
Cost of transportation to worksite provided by employer: Not specified	

Transportation to/from Worksite

Details of transportation to worksite arranged by employer:	
Cost of arranging own transportation to worksite:	Not specified
Details of arranging own transportation to worksite:	

Housing Amenities

Available public transportation:	Train		
Access to public transportation?	Requires additional transportation		
On Site Housing Amenities			
Laundry:	Yes	Linens:	Yes
Refrigerator:	Yes	Microwave:	Yes
TV:	Yes	Telephone:	No
Computer/Internet Access:	Yes	Utensils:	Yes
Individual Beds:	Yes	Private bath:	No
		Air conditioning:	No
		Security guard:	No
		Gym:	No
Nearby Amenities			
Supermarket:	In town/accessible	Restaurants:	In town/accessible
Shopping mall:	Requires Transportation	Fitness center:	In town/accessible
Post office:	In town/accessible	Laundry:	Walking Distance
Bank:	In town/accessible	Internet cafe:	In town/accessible
Movie theater:	In town/accessible	Library:	In town/accessible
Additional amenities:	More details on housing amenities will be provided before arrival.		

Meal Information

Are meals included in rent cost?	No		
If not, meal plan cost per day:	\$0.00	Meals covered:	Not Specified
Is the purchase of a meal plan mandatory?	No		

Cultural Opportunities

Types of cultural opportunities provided			
Organized Holiday Event(s):	No	Organized Trip(s) to Major Attraction(s):	No
Organized Potluck(s) or Dinner(s):	Yes	Organized Trip(s) to Major City:	No
Organized Karaoke Night(s):	No	Information about Events:	Yes
Organized Movie Night(s):	No	Information about Local Resources:	Yes
Organized Sporting Event(s):	No	Information about Attractions/Sites:	Yes
Organized Staff Exchange Event(s) - Other:	No	Information about Local Community:	Yes
Organized Trip(s) to Nearby Attraction(s):	Yes	Other:	No
If Other, please describe:	N/A		
Additional details about cultural offerings:	Glacier National Park area is very busy during the summer season with tourists visiting from all over the country and the world. There are several activities accessible, such as hiking, biking, camping, climbing, whitewater rafting, fishing, etc. Employer organizes monthly activities at no charge for the employee.		